

**Coordination for Depot Content Review and Tagging**  
**December 7, 2009 – Conference Call**  
**December 14, 2009 – Revised based on Donna's follow-up email**

**Present: Lesia Lennex (Morehead), Rachel Howard, Emily Symonds (UofL), Donna Eustace, Kathy Mansfield (KDE), Miko Pattie (CPE)**

**1. K12 and Postsecondary Content Coordination**

- **Lesia will contact either the K12 Depot Scholars or Cherry Boyles (cherry.boyles@education.ky.gov) if there is a need for reviewing contributed content that requires knowledge in granular grade levels or core content standards.**
- **Lesia will send information on qualifications she is looking for in Depot Scholars. Teachers with the National Board Certification are definitely qualifications she is looking for. Miko will post this on the website under Depot Content Team and in FAQ that is under construction.**
- **The subject areas needed are – chemistry, astrophysics, earth & space sciences, and music.**

**2. Content Reviewers and Taggers Coordination**

- **Depot Librarians at times need the subject expertise of Depot Scholars in tagging content. Rachel and Emily will contact Lesia if needed.**
- **Depot Librarians at times need the K12 subject expertise of K12 Depot Scholars in tagging content. Rachel and Emily will contact Cherry if needed.**
- **During the contribution process, the Contribution Wizard requires contributors to fill out required data elements. So the Depot Librarians should have the minimum tags to use to enhance discovery. For those items coming into the system behind the door, Depot Librarians will ask for assistance if needed.**