

**Kentucky Learning Depot Work Plan
January 2009**

Timeline	Tasks	Depot Work Team	Depot Steering Committee
Jan-09	I. Business Plan		X
	1. Funding Model		X
	1.1. Grant Seeking		X
	1.2. Partnership Building - Toyota		X
	2. Budget Structure		X
	3. Work Teams - Content, Metadata, Training, Infrastructure		X
Jan. - June 2009	II. Request For Proposal for Platform & Hosting to be Completed		X
July 1, 2009	III. Depot Pilot Launch		X
July - Dec. 2009	IV. Marketing		X
	1. Educators		X
	2. Schools/Institutions		X
	3. Legislators		X
Oct. 2009 - Jan. 2010	V. Program Assessment		X
Jan-09	I. Depot Content Standards to be Defined	Depot Content Team	X
Feb-09	II. Content Review Process & Teams to be Defined	X	X
Feb. - Apr. 2009	III. Existing KY Content to be Selected	X	
	1. Survey & Collect Data for a Preliminary List	X	
	2. Evaluate & Publish in Depot	X	
Apr-09	IV. Framework for Copyright & Digital Rights	X	X
Apr-09	V. Content Types & Formats to be Included	X	X
May-09	VI. Targeted Content to be Prioritized	X	X
	1. Open Educational Resources (OER) to be Selected	X	X
May-09	VII. External Repositories to be Selected for Federation or Harvesting	X	X
Jun-09	VIII. Content Maintenance Process to be Developed	X	X
Jan. - Feb. 2009	I. Depot Metadata Schema to be Defined	Depot Metadata Team	X
	1. Minimum Required Data Elements to be Defined	X	
	2. KY-specific Data Elements to be Defined	X	
Mar-09	II. Depot Metadata to be Integrated into the Workflow	X	X
April - May 2009	III. Metadata Review Process & Teams to be Defined	X	X
May - June 2009	IV. Metadata Training Content to be Developed	X	
May - June 2009	V. Metadata Interoperability with Other Repositories	X	X
	1. Best Practices for Federation & Harvesting to be Defined	X	
	2. International Metadata Standards to be Monitored	X	
Jan. - Feb. 2009	I. Depot Awareness Module to be Piloted	Depot Training Team	
Mar-09	II. Depot Training Outline to be Finalized	X	X
March - May 2009	III. Depot Awareness Training to be Officially Launched	X	
May-09	IV. Depot Searching Module to be Finalized & Piloted	X	
Jun-09	V. Depot Developing Module to be Finalized & Piloted	X	
	1. Metadata Schema & Content Criteria to be integrated	X	
June - August 2009	VI. Depot Training Modules Kick-off	X	X
Feb. - March 2009	I. Depot Collection Structure to be Set Up	Depot Infrastructure Team	X
Feb. - March 2009	II. Depot Contribution Wizard to be Configured	X	X
Jan. - April 2009	III. Bulk Import of NROC Content & Metadata	X	X
April - May 2009	IV. Integration with Blackboard, ANGEL, Moodle to be Built or Enhanced	X	X
May - June 2009	V. Federation or Harvesting with External Repositories to be Set Up	X	X
April - June 2009	VI. Reports to be Configured and Set Up	X	X
Feb. - June 2009	VII. Training on System Administration	X	
Jun-09	VIII. Depot Pilot Test Site to be Completed	X	X
July 1, 2009	IV. Depot Pilot Launch	X	X