

KVETS Risk Assessment Report			Risks to Meeting KVETS Deadline of October 1, 2007								
#	Condition	Consequence	(Scale) Probability	(Scale) Impact	Exposure	Mitigation (prevention)	Contingency (Plan B)	Triggers	Assignee	Owner	Status
1	Procurement of new servers and software	Potential for DOA servers, problems transitioning application from old to new servers, problems with COT and/or operations' availability	20%	5	1	It is critical to procure, obtain and set up the hardware on time and so that we can transition smoothly. We are working with operations on a comprehensive plan to avoid downtime as much as possible and ensure smooth transition	The current configuration allows for a few bad boxes in case we get them.	Servers not functional by xx/xx/xx	Srinivas	OVS	
2	Adequate and stable staffing resources: Predictable (vacations) and unpredictable (illness) impacts on resource availability, both with OIT and OVS. Staff resources running very lean; at this time, trained backup for every role is not available. Many staff members are working multiple projects. Contractors not authorized for overtime; some state employees have excess of comp time already.	Inability to complete the project on time.	0	0	0	The branch manager, project manager, and Leads are working together to make sure there is back-up for each team member.	Because the schedule cannot be altered, the features/functionality cannot be reduced, and we cannot hire new resources, we will need to request authorization for overtime.				
3	Implementation timing of certain elements: End of fiscal year; regular mainframe maintenance; COT and/or Operations maintenance activity.	Interrupted OVS processes; inability to complete the project on time.	0	0	0	We will be changing hardware configurations throughout the scope of the project from April to August. We are working with OIT operations and mainframe support to avoid potential conflicts					
4	Conversion issues: Data integrity; huge volume; conflicts (27 and 29 race and education fields, etc.); timing. Accuracy of data in mainframe conversion: Poor condition of data in the pre-2004 database.	Failure of the application.	0	0	0	We are thoroughly analysing the data and accordingly modifying the application parameters to accommodate old data.					

