

Depot Training Team Work Plan  
December 2008

Task	Timeline
1. Pilot & improve Awareness Module	Dec.2008 - Feb.2009
1.1. K12	
1.2. CPE staff	
2. Digitize Awareness Module & develop into Learning Object	Feb. 2009
3. Finalize training module outlines	Mar-09
4. Launch official Awareness training	March - May 2009
4.1. Faculty Development Conference	
4.2. KDE groups	
5. Pilot & improve Searching Module	Apr-09
6. Finalize Searching Module	May-09
7. Pilot & improve Developing Module	May-09
7.1. Integrate Metadata training content	
7.2. Integrate content criteria training content	
8. Finalize Developing Module	Jun-09
9. Pilot other modules on request	Jul-09
10. Create a lesson plan for group to complete a Depot-related task	
11. Kick off for complete training during Summer	June - August 2009